

Terms and Conditions (Art Therapy/Wellness -2019)

I have read, understand and agree to the terms set out below.

ART THERAPIST

- The current art therapist at Ultimate Transformations; Elske Reyneke-Barnard is a trainee arts therapist.
- The art therapist is registered with ANZACATA as a trainee member.
- The art therapist adheres to the ethics and codes of conducts of ANZACATA.
(See <https://www.anzacata.org/ethics-and-standards>)
- As a trainee arts therapist on placement at Ultimate Transformations the therapist is required to work under supervision. Ultimate Transformations' director, Sherry Costa acts as internal supervisor, and the trainee arts therapist receives external supervision from a trained and qualified art therapist as provided by the training institution. This ensures quality therapy with the client.
- The trainee arts therapist will at times be required to conduct research or complete assignments related to the work done at Ultimate Transformations. This will be communicated, and your consent requested prior to commencement. No information will be publicly shared unless specifically stated and only with your consent.

CONFIDENTIALITY

All matters that are discussed with the trainee arts therapist will be kept confidential except

- a) When required to discuss therapy sessions with the two supervisors.
- b) Where the law requires otherwise.
- c) Client poses a threat to self or another.

ULTIMATE TRANSFORMATIONS

FEES

Invoices will be provided at the start of the term (if applicable). Receipts are only issued on request.

- **Mode of Payment:** Internet banking into account No. 12 3492 0003550 00 or cheque payable to "Ultimate Transformations Ltd."

Payment Details

Code: Client name and surname **Reference:** Invoice number

- **Payment Options:** For a Term: Full at the beginning of the term/ Monthly at the beginning of the month.

Individual/one-off sessions: Before sessions are held as per the arrangement with the therapist and invoice provided.

SICKNESS / CANCELLATIONS

- Sessions that the client has enrolled for the term will not be credited or refunded if the client is unable to attend. However, if therapist is informed a week in advance, it is up to the therapist's discretion to offer a make-up session if possible.
- If the therapist cancels a session which has been paid for in full and is unable to provide a make-up session, a credit will be issued for the session.

HEALTH AND SAFETY

- You agree to comply to the Ultimate Transformations Health and Safety procedures. Ultimate Transformations Ltd accepts no responsibility for personal injury sustained or any lost, damaged or forgotten personal property. You accept that in the case of a medical emergency concerning the client, Ultimate Transformations staff will seek immediate medical assistance and you will be expected to reimburse any associated costs incurred.

PHOTOGRAPHY AND VIDEO FOOTAGE

- Ultimate Transformations reserves the right to take photos and videos of groups at work. Client permission will be obtained to use this material for reasonable promotional (Facebook, Twitter, LinkedIn, Website) and training purposes.

Ultimate Transformations looks forward to working with you.